

# Yardley Great Trust

*fighting poverty and providing high quality care and housing for older people in South East Birmingham*

## APPLICATION FOR HOUSING - CONFIDENTIAL

PLEASE COMPLETE THIS FORM CLEARLY AND RETURN IT TO THE TRUST'S OFFICE AT  
31 OLD BROOKSIDE, YARDLEY FIELDS ROAD, STECHFORD, BIRMINGHAM B33 8QL

### ABOUT YOU AND WHO WILL LIVE WITH YOU

MR/MRS/MISS/MS\* (CROSS OUT AS APPROPRIATE)

FIRST NAME ..... LAST NAME .....

DATE OF BIRTH ..... AGE .....

IF SOMEONE ELSE LIVES WITH YOU NOW OR WILL LIVE WITH YOU IF YOU MOVE, PLEASE WRITE THEIR:

FIRST NAME..... LAST NAME .....

DATE OF BIRTH ..... AGE ..... MR/MRS/MISS/MS\* (CROSS OUT AS APPROPRIATE)

WHAT RELATIONSHIP IS THIS PERSON TO YOU? .....

ARE YOU RELATED TO ANY EMPLOYEE OR TRUSTEE OF YARDLEY GREAT TRUST? YES/NO\* (CROSS OUT AS APPROPRIATE) IF YES, PLEASE GIVE DETAILS

### ABOUT YOUR CURRENT HOME

FULL ADDRESS .....

.....POSTCODE .....

HOME TELEPHONE NUMBER .....

PLEASE TICK THE BOX THAT APPLIES TO YOU. I AM A:

HOME OWNER	<input type="checkbox"/>	LODGER WITH RELATIVES/FRIENDS	<input type="checkbox"/>
COUNCIL TENANT	<input type="checkbox"/>	TIED TENANT (MY HOME GOES WITH THE JOB)	<input type="checkbox"/>
HOUSING ASSOCIATION TENANT	<input type="checkbox"/>	CARAVAN/MOBILE HOME DWELLER	<input type="checkbox"/>
TENANT OF A PRIVATE LANDLORD	<input type="checkbox"/>		

HOW MANY BEDROOMS ARE THERE IN THE PROPERTY? .....

WHAT TYPE OF PROPERTY IS IT? HOUSE/ BUNGALOW/ FLAT/ MAISONETTE/ OTHER\*

..... (CROSS OUT AS APPROPRIATE)

IF A FLAT OR MAISONETTE, WHICH FLOOR IS IT ON?.....

**MORE ABOUT YOUR CURRENT HOME**

DO YOU LACK, OR SHARE WITH OTHER FAMILIES, ANY ROOMS OR FACILITIES? PLEASE TICK THE BOXES BELOW AS APPROPRIATE:

	SHARED	LACKING
BEDROOM		
LIVING ROOM		
BATHROOM		
W.C.		
KITCHEN		

DO YOU HAVE AN OUTSIDE W.C.? YES/NO\* (CROSS OUT AS APPROPRIATE)

HOW LONG HAVE YOU LIVED HERE? ..... YEARS ..... MONTHS

**YOUR PREVIOUS HOME**

IF YOU HAVE LIVED HERE FOR LESS THAN ONE YEAR, PLEASE WRITE THE ADDRESS OF YOUR PREVIOUS HOME:

.....

HOW LONG DID YOU LIVE THERE? ..... YEARS ..... MONTHS

PLEASE WRITE WHY YOU LEFT:.....

.....

HAVE YOU EVER BEEN HOUSED BY YARDLEY GREAT TRUST IN THE PAST?  
YES/NO\* (CROSS OUT AS APPROPRIATE) IF YES, PLEASE WRITE THE ADDRESS:

.....

.....

APPROXIMATELY WHEN DID YOU LIVE HERE? FROM ..... TO .....

**FAIR TREATMENT**

WE AIM TO ENSURE THAT PEOPLE WHO APPLY TO US ARE TREATED FAIRLY REGARDLESS OF ETHNIC ORIGIN OR COLOUR. PLEASE COMPLETE THE FOLLOWING SECTION TO HELP US MONITOR OUR PROGRESS:

I WOULD DESCRIBE MY COLOUR AND ETHNIC ORIGIN AS:

WHITE: BRITISH	<input type="checkbox"/>	ASIAN/ASIAN BRITISH: BANGLADESHI	<input type="checkbox"/>
WHITE: IRISH	<input type="checkbox"/>	ASIAN/ASIAN BRITISH: CHINESE	<input type="checkbox"/>
WHITE: GYPSY OR IRISH TRAVELLER	<input type="checkbox"/>	ASIAN/ASIAN BRITISH: OTHER	<input type="checkbox"/>
WHITE: OTHER	<input type="checkbox"/>	BLACK/BLACK BRITISH: AFRICAN	<input type="checkbox"/>
MIXED: WHITE AND BLACK CARIBBEAN	<input type="checkbox"/>	BLACK/BLACK BRITISH: CARIBBEAN	<input type="checkbox"/>
MIXED: WHITE AND BLACK AFRICAN	<input type="checkbox"/>	BLACK/BLACK BRITISH: OTHER	<input type="checkbox"/>
MIXED: WHITE AND ASIAN	<input type="checkbox"/>	OTHER	<input type="checkbox"/>
MIXED: OTHER	<input type="checkbox"/>	ARAB	<input type="checkbox"/>
ASIAN/ASIAN BRITISH: INDIAN	<input type="checkbox"/>	I PREFER NOT TO SAY	<input type="checkbox"/>
ASIAN/ASIAN BRITISH: PAKISTANI	<input type="checkbox"/>		

# MONEY

## PLEASE WRITE FIGURES FOR YOUR INCOME AND OUTGOINGS

INCOME				OUTGOINGS			
RETIREMENT PENSION	£	PER		RENT	£	PER	
PRIVATE PENSION	£	PER		MORTGAGE PAYMENTS	£	PER	
INCOME FROM SAVINGS	£	PER		COUNCIL TAX	£	PER	
INCOME SUPPORT	£	PER		WATER CHARGE			
BENEFITS	£	PER		INSURANCE	£	PER	
OTHER INCOME	£	PER		GAS & ELECTRICITY	£	PER	
TOTAL INCOME	£	PER		TELEPHONE	£	PER	
				FOOD/GROCERIES			
				OTHER	£	PER	
				TOTAL OUTGOINGS	£	PER	

## ASSETS AND DEBTS

DO YOU HAVE ANY SAVINGS IN THE BANK OR BUILDING SOCIETY?  
YES/NO\* (CROSS OUT AS APPROPRIATE)

IF YES, HOW MUCH DO YOU HAVE? £ .....

DO YOU HAVE ANY OTHER ASSETS OR INVESTMENTS? YES/NO\* (CROSS OUT AS APPROPRIATE)

IF YES, PLEASE WRITE THE NATURE OF THE ASSET/INVESTMENT, AND HOW MUCH IT IS WORTH (IF YOU ARE A HOMEOWNER, PLEASE ESTIMATE THE VALUE OF YOUR HOME):

ASSET/INVESTMENT	VALUE £
.....	.....
.....	.....

DO YOU HAVE ANY DEBTS, SUCH AS A MORTGAGE LOAN OR OTHER LOANS? YES/NO\* (CROSS OUT AS APPROPRIATE)

IF YES, PLEASE WRITE DOWN THE:

REASON FOR DEBT/LOAN (E.G. MORTGAGE)	AMOUNT OWING £
.....	.....
.....	.....

## REASONS FOR WANTING TO MOVE

ARE YOU (PLEASE TICK BOX/ES WHERE APPLICABLE)

HOMELESS?	<input type="checkbox"/>	UNABLE TO MAINTAIN YOUR PROPERTY?	<input type="checkbox"/>
BEING HARASSED?	<input type="checkbox"/>	HAVING PROBLEMS WITH YOUR	<input type="checkbox"/>
OVERCROWDED?	<input type="checkbox"/>	PARTNER/RELATIVES?	<input type="checkbox"/>
SUFFERING FROM ILL HEALTH?	<input type="checkbox"/>	IN FINANCIAL DIFFICULTIES?	<input type="checkbox"/>
SEVERELY DEPRESSED?	<input type="checkbox"/>	IN A HOME WHICH IS TOO LARGE?	<input type="checkbox"/>
FINDING YOUR CURRENT HOME	<input type="checkbox"/>	IN A HOME WHICH IS TOO SMALL?	<input type="checkbox"/>
UNSUITABLE?	<input type="checkbox"/>	IN AN AREA WHERE THERE ARE FEW	<input type="checkbox"/>
IN NEED OF CARE OR SUPPORT?	<input type="checkbox"/>	FACILITIES FOR YOU?	<input type="checkbox"/>

PLEASE WRITE DOWN ANY OTHER INFORMATION WHICH YOU THINK WE SHOULD CONSIDER. IF YOU HAVE ILL HEALTH, PLEASE WRITE DOWN WHAT YOU SUFFER FROM AND WHAT PROBLEMS THIS CAUSES FOR YOU.

.....

.....

.....

.....

.....

PLEASE WRITE DOWN WHEN YOU WOULD LIKE TO MOVE, EG "AS SOON AS POSSIBLE", "IN A YEAR'S TIME", ETC

.....

WHERE WOULD YOU LIKE TO MOVE TO? (PLEASE LOOK AT THE INFORMATION LEAFLET WITH THIS FORM AND WRITE DOWN IN ORDER OF PREFERENCE THE NAME OF THE DEVELOPMENT/S TO WHICH YOU WOULD LIKE TO MOVE) IF YOU HAVE NO PREFERENCE, PLEASE WRITE "ANY"

1. .... 2. ....

3. .... 4. ....

## SIGNATURE/S

It is a Charity Commission requirement to investigate the personal circumstances of applicants for almshouses. The personal data supplied on this form and other information relating to an almshouse appointment, or the management of your support, will be held on file. Some details may be checked with relevant organisations but none will be disclosed for any inappropriate purpose. You may have access to your personal information on request.

***I/we agree that the information given on this form is true and complete as far as I/we know. I/we understand that my/our application could be cancelled if i/we have deliberately given false information.***

SIGNED ..... DATE .....

SIGNED ..... DATE .....

# Yardley Great Trust

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## HOUSING PROVIDED BY THE TRUST

ADDRESS	NUMBER AND TYPE OF DWELLINGS	ON SITE SCHEME MANAGER	COMMUNITY HALL	VISITING SCHEME MANAGER
<i>Carrs Lane Gardens, Acocks Green, B27</i>	47 flats	✓	✓	
<i>Cottrells Close, School Road, Yardley Wood, B14</i>	10 flats			✓
<i>Foliot Fields, Stoney Lane, Yardley, B27</i>	30 flats 1 bungalow	✓	✓	
<i>Greswold Gardens, Middle Leaford, Shard End, B34</i>	30 flats	✓	✓	
<i>Old Brookside, Yardley Fields Road, Stechford, B33</i>	67 flats	✓	✓	
<i>Yardley Gardens, Church Road, Yardley, B25</i>	8 bungalows 2 flats		✓	✓

- All flats and bungalows have alarm pull cord systems.
- Our Scheme Managers contact each resident living on their “site” regularly
- An occupancy charge, which includes a heating and water charge, is payable to the Trust weekly or monthly
- Most repairs and maintenance are carried out by the Trust
- All residents have an almshouse licence agreement and residents’ handbook with details of the conditions of occupation
- Cats and dogs are not allowed

The Trust usually accepts only people aged 60 years and above, but can consider people aged 50 years and above in exceptional circumstances. For more information, contact our office.

The Trust also manages a Care Home and a Nursing Home. For more information, contact our office.

**Old Brookside, Yardley Fields Road, Stechford, Birmingham B33 8QL**

**Telephone: (0121) 784 7889 Fax: (0121) 785 1386**

**Web site: [www.ygtrust.org.uk](http://www.ygtrust.org.uk) Email: [enquiries@ygtrust.org.uk](mailto:enquiries@ygtrust.org.uk)**

**Committed to the Race Equality Code of Practice for Housing Associations**

**Registered with the Homes and Communities Agency as a Social Landlord**

**A member of the Housing Ombudsman Scheme**

**A member of the Almshouse Association**

## HOW YOUR APPLICATION WILL BE DEALT WITH

ALL HOUSING APPLICATIONS RECEIVED BY THE TRUST ARE PLACED IN ONE OF THESE CATEGORIES:

### CATEGORY A - TOP PRIORITY

- people who are homeless or threatened with homelessness
- people who are suffering harassment
- people who are living in seriously overcrowded conditions
- people whose health is very poor and affected by where they live
- people who are severely depressed

### CATEGORY B

- people living in housing with inadequate or shared basic facilities
- people needing to move near relatives or friends to give or receive care
- people needing housing following a relationship breakdown
- people with money trouble because of high housing costs

### CATEGORY C

- people whose housing is too big
- people whose housing is too small or in an unsuitable environment

### CATEGORY D

- people who have some other need to move

People whose applications are judged to be in category D will only be accepted onto the waiting list if it is not very long.

After we receive your completed housing application, we shall send you a letter as soon as we can to let you know:

- what category your application is in
- whether or not we can keep your application on the waiting list

When you receive the letter, if you disagree with what we've said, you can ask for a review by telephoning or writing to the Trust's Housing Manager within 28 days. If you do this and are still unhappy, you can appeal to the Trust's Chief Executive by telephone or letter within a further 28 days. If you do this and still think you have been treated unfairly, the Housing Ombudsman may take up your complaint. Write to:

Housing Ombudsman Service  
Exchange Tower  
Harbour Exchange Square  
London E14 9GE

Telephone : 0300 111 3000 (lines are open Monday to Friday from 9:15 to 17:15)

Fax : 020 7831 1942

Email : [info@housing-ombudsman.org.uk](mailto:info@housing-ombudsman.org.uk)

## ALTERNATIVES

We may not be able to help you at all if there are too many people who have an urgent need to move to one of our dwellings. Even if we do register your application, it may be a long time before we are able to help. With this in mind, you might like to consider alternatives which may be available to you. The first section is about getting help to stay where you are, and the second section is about organisations which might be able to help you move.

### **SECTION 1: HELP TO STAY WHERE YOU ARE**

#### HOUSE RENOVATION GRANT

If your house is lacking facilities, or you are disabled, you may be able to claim house renovation grant.

#### PERSONAL ALARM

If you might need to get help quickly, Birmingham's "Care Line" may be the answer. People who use this service wear a pendant alarm which uses the telephone to get help in an emergency. There is a charge for this service.

FOR MORE INFORMATION ABOUT HOUSE RENOVATION GRANTS OR PERSONAL ALARMS, CONTACT BIRMINGHAM COUNCIL. THE MAIN SWITCHBOARD NUMBER IS 303 9944

#### HELP AT HOME

If you would really like to stay where you are but are finding it difficult to look after yourself or your home, our home care service could help. There is an hourly charge for the service, but the Social Services Department may be able to help with the cost, or you may be eligible to apply for attendance allowance. For more information, call our Home Care Co-ordinator Elaine Jones on (0121) 789 8246.